

JOB TITLE	Senior Manager, Internal Audit
LOCATION	Accra
EMPLOYMENT TYPE	Permanent
PURPOSE OF POSITION	To provide technical and operational support for the effective and efficient performance of the Internal Audit functions of the Fund.
DUTIES AND RESPONSIBILITIES	<ul style="list-style-type: none"> • Collates data for the formulation of policies. • Undertakes the implementation, monitoring and evaluation of programmes and activities of the Unit. • Develops the Fund's audit universe and risk register. • Provides inputs for the preparation of annual audit plans. • Collects data for the evaluation of the effectiveness of governance and risk management systems. • Conducts special, periodic and annual audits. • Prepares the budget and work plan of the Unit. • Prepares annual and other periodic reports of the unit • Supervises and appraises the performance of subordinate staff.
QUALIFICATION AND EXPERIENCE	<ul style="list-style-type: none"> • A minimum of a Master's Degree from an accredited tertiary institution in any of the following fields: Finance, Accounting, Auditing or other related disciplines. • Must be a chartered member of a recognized and relevant professional body. (e.g. ICA-GH, ACCA, CPA or CIMA) • A minimum of four (4) years post-Bachelor's relevant work experience in a reputable organization. •
COMPETENCIES	<ul style="list-style-type: none"> • Good knowledge in financial management laws, regulations and fiscal policies • Good leadership, networking and management skills. • Good communication, interpersonal and presentation skills. • Negotiating, lobbying and conflict management skills. • Ability to inspire and motivate. • High integrity and good ethical standards • Knowledge in relevant ICT applications.

	<ul style="list-style-type: none">• Good strategic management skills• Monitoring and evaluation skills.• Knowledge in Administrative Procedures.• Report writing skills.
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